



## Letter of Invitation

# REQUEST FOR QUOTATION

[Ministry of Environment, Lands, and  
Agricultural Development]  
[Bikenibeu Tarawa]  
[P.O Box 234]  
Republic of Kiribati

To Whom It May Concern,

The [Ministry of Environment, Lands, and Agricultural Development] invites Quotations from Tenderers to supply the Goods described in this Request for Quotation (RFQ) as below.

**Procurement No:** 16-G008-23  
**Issue Date:** 20/12/2023  
**RFQ Closing Date:** 22/12/2023 – 5:15pm (Tarawa Time)\*  
**Procurement Title:** Request for Quotation (RFQ) for [1 Trimble TDC650]

This RFQ consists of the following documents, in addition to this letter, in separate files:

- Instructions on how to submit a Quotation
- Time Schedule for the RFQ/procurement process
- Specification of Goods to be supplied
- Evaluation Criteria and Method
- Specific Contract Conditions for the Supply of Standard Goods
- General Contract Conditions for the Supply of Standard Goods
- Certificate of Compliance Form
- Availability of Financial Resources form

A Supplier will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,



DS Mr Kaateti Tooto for Secretary MELAD,

Official email address: [procurement@mfep.gov.ki](mailto:procurement@mfep.gov.ki)

\* Please note that late submissions will not be considered